

San Jacinto County Emergency Services District No 2
81 Waterwood
Huntsville, TX 77320
MINUTES OF MEETING
JULY 7, 2026

Call to order – At 5:00 PM, Commissioner Murphey called the meeting to order.

Commissioners present: Lisa Hayman, Mickey Culpepper, Marie “Ree-C” Murphey, Alex Chrestopoulos and Patrick Marshall were present.

Others District consultants in attendance: Brooke Mounce, the District's Administrative Assistant.

Regina D. Adams, attorney, of Radcliffe Adams Barner PLLC ("RAB" or the "District's Attorney") attended via video conference.

Representatives from Waterwood Fire & Rescue (“WFR”) in attendance:

WFR Chief, Ed Kyle.

WFR Assistant Chief, Carole Magee.

WFR Treasurer, David Ellis.

Representatives from Waterwood Improvement Association (“WIA”) in attendance:

WIA Board member, James Schwebach.

Members of the Public in attendance:

Patricia Zappa, Shelly Schwebach

Pledge of Allegiance, Texas Pledge and Opening Prayer:

The pledge of allegiance and Texas pledge were recited, the opening prayer was given by Commissioner Hayman, and guests were welcomed.

Public Comments:

Ms. Zappa inquired regarding San Jacinto County Emergency Services District No. 2’s (the “District”) receipt of voluntary donations from Waterwood Municipal Utility District instead of WFR receiving the donations directly and verbally requested an accounting of the voluntary donations received.

President’s Remarks:

Commissioner Murphey reported on the WIA Board of Directors meeting on June 15, 2026, wherein the WIA Board voted to provide \$14,000 per month to the District once the District’s funds fell below \$16,000 from such time as the triggering event occurred through December 31st of the same. Commissioner Murphey also noted that the WIA Board also voted to contribute \$15,000-\$20,000 toward the matching funds for the fire truck to be acquired by WFR via the Texas Forest Service (“TFS”) grant. Commissioner Murphey also reported on her meeting with San Jacinto County Emergency Services District’s representatives regarding the potential for consolidation with the District, and stated that such representatives indicated they would not consider consolidation. Commissioner Murphey also explained the next steps for WFR to obtain the fire truck.

Commissioner Marshall asked if the District had authorized Allegiance Ambulance (“Allegiance”) to utilize Bass Boat Village for housing and requested information regarding who is paying utilities and rent. Commissioner Murphey responded that WIA authorized the use of its property and the District did not.

A motion was made by Commissioner Chrestopoulos, seconded by Commissioner Culpepper to allow Commissioner Marshall to research the flow of funds for Allegiance to use WIA property for housing and the difference between ESD paying \$2,000 per month to lease the Fire Station from WIA and Allegiance using WIA property for housing.

Reports from WFR:

WFR submitted its monthly run report, noting there had been 3 runs in June.

Minutes of Prior Meeting:

A motion was made by Commissioner Culpepper, seconded by Commissioner Chrestopoulos to approve the minutes for the June 2, 2026 Board meeting. Motion carried.

Review, discuss & take action regarding the treasurer’s report and pay bills:

After a review of the various invoices presented for payment, a motion was made by Commissioner Culpepper, seconded by Commissioner Chrestopoulos to make the following payments:

Brooke Mounce- \$800.00
Allegiance- \$8,021.08
SHECO- \$183.02
Waterwood MUD 1- \$76.00
RAB- \$1,004.25
Texas Mutual Insurance- \$355.00
Motion carried.

A motion was made by Commissioner Culpepper, seconded by Commissioner Chrestopoulos, to pay \$2,000 to WIA for the Fire Station lease. Commissioner Hayman abstained. Motion carried.

Review, discuss & take action regarding Service Provider Agreement with Allegiance:

Commissioner Murphey reminded the Board that the District had never entered into a service agreement with Allegiance and that WIA was still paying Allegiance on a month-to-month basis for emergency medical services. A motion was made by Commissioner Chrestopoulos, seconded by Commissioner Hayman to approve the Allegiance Service Provider Agreement subject to finalization by the District’s Attorney. Motion carried.

Review, discuss & take action regarding Service Provider Agreement with WFR:

A motion was made by Commissioner Murphey, seconded by Commissioner Chrestopoulos to approve the WFR Service Provider Agreement, to be effective from July 1, 2026- June 30, 2027. Motion carried.

Review, discuss & take action regarding WFR Fiscal Year Ending (“FYE”) December 31, 2026 Budget:

A motion was made by Commissioner Chrestopoulos, seconded by Commissioner Murphey to accept the WFR FYE December 31, 2026 Budget. Motion carried.

Review, discuss & take action regarding WFR FYE December 31, 2027 Budget:

A motion was made by Commissioner Culpepper, seconded by Commissioner Chrestopoulos to accept the WFR FYE December 31, 2027 Budget. Motion carried.

Review, discuss, and take action regarding District FYE December 31, 2027 Budget:

A motion was made by Commissioner Hayman, seconded by Commissioner Culpepper to table this item until next meeting. Motion carried.

Adopt Resolution Appointing San Jacinto County Tax Assessor/Collector as the Designated Officer to Calculate 2026 Tax Rates for the District:

A motion was made by Commissioner Culpepper, seconded by Commissioner Marshall to appoint San Jacinto County Tax Assessor/Collector as the designated officer to calculate 2026 tax rates for the District. Motion carried.

Authorize joining Sourcewell Purchasing Cooperative (“Sourcewell”) and approve Participation Agreement for same:

A motion was made by Commissioner Culpepper, seconded by Commissioner Chrestopoulos to authorize joining Sourcewell and approve Participation Agreement for same.

Authorize WFR to accept proposal for purchase of tanker truck from SMJ Equipment LLC:

A motion was made by Commissioner Chrestopoulos, seconded by Commissioner Marshall to authorize WFT to accept the SMJ proposal for a 4 door F-750 fire truck in conjunction with the TFS grant.

Commissioner Hayman abstained. Motion carried.

Authorize preparation of an agreement with WIA for supplemental funding, as approved by the WIA Board on June 15, 2026:

A motion was made by Commissioner Culpepper, seconded by Commissioner Marshall to authorize preparation of a supplemental funding agreement with WIA, as discussed.

Commissioner Hayman abstained. Motion carried.

Executive Session: None.

Commissioner Chrestopoulos made a motion to adjourn the meeting. Motion seconded by Commissioner Marshall. Meeting adjourned at 6:00 PM.

Prepared by:
Brooke Mounce
SJC ESD 2 Administrator

